

**Time and Date**

2.00 pm on Tuesday, 10th October, 2017

**Place**

Council House, Coventry

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1. **Apologies**
2. **Minutes of the meeting held on 5 September 2017** (Pages 5 - 14)
3. **Exclusion of the Press and Public**

To consider whether to exclude the press and public for the items of private business for the reasons shown in the report.
4. **Coventry Good Citizen Award**

To be presented by the Lord Mayor and Judge Lockhart QC, Honorary Recorder
5. **Correspondence and Announcements of the Lord Mayor**
6. **Petitions**
7. **Declarations of Interest**
8. **Question Time**
  - 8.1 Written Question – Booklet 1 (Pages 15 - 18)
  - 8.2 Oral Questions to Chairs of other meetings
  - 8.3 Oral Questions to Chairs of Scrutiny Boards/Chair of Scrutiny Co-ordination Committee
  - 8.4 Oral Questions to Representatives on Outside Bodies
  - 8.5 Oral Questions to Cabinet Members and Deputy Cabinet Members on any matter
9. **Statements**
10. **Debates**
  - 10.1 To be moved by Councillor J Mutton and seconded by Councillor T Khan

"This Council believes that students are a very welcome part of our community and of our local economy, but often live in concentrated areas of the City in densely populated conditions. This has a big impact on services in those parts of the City.

Student households should continue to be exempt from Council Tax as students are, in the main, on low incomes or living on loans. Landlords of student accommodation are engaged in profit-making businesses and should therefore pay business rates for the demands that their tenants make on public services.

Council resolves to write to the Chancellor of the Exchequer, the Secretary of State for Communities and Local Government, the Chair and Vice Chairs of the Local Government Association and the three Coventry MPs to outline the contents of this motion and to request that Councils should be given powers to bring landlords of student properties within the scope of business rates in the same way that hotels, self-catering and holiday lets are within the scope of business rates.

Following such a change in legislation, Council also resolves to establish a working group chaired by the Cabinet Member for Finance and Resources with representatives of the Universities, Landlords and Student Unions to consider the operation of such a scheme in Coventry to ensure that it is designed in such a way so that it does not undermine the City's wider housing strategy and that the cost is not passed on to students.

10.2 To be moved by Councillor Taylor and seconded by Councillor Sawdon

"This Council recognises the contribution made to the city by its students and believes that students should continue to be exempt from council tax.

This Council notes the cessation of the Revenue Support grant in 2020 which presently compensates the Council for business rates which they do not receive from student accommodation.

This Council will ask Government to give local authorities additional powers to bring student landlords within the scope of business rates bringing them into line with hotels, self-catering and holiday lets."

## **Private Business**

### **Matters Left for Determination by the City Council/Recommendations for the City Council**

**It is anticipated that the following matter will be referred as a Recommendation from Cabinet, 10 October 2017**

#### **11. Project CAP**

Report of the Deputy Chief Executive (Place) – **to follow**

(Listing Officer: A Walster, tel: 024 7683 1587)

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Martin Yardley, Deputy Chief Executive, Place, Council House Coventry

Monday, 2 October 2017

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair/Suzanne Bennett 024 7683 3166/3072

Membership: Councillors F Abbott, N Akhtar, P Akhtar, R Ali, A Andrews, R Auluck, R Bailey, S Bains, L Bigham, J Birdi, J Blundell (Deputy Chair), R Brown, K Caan, J Clifford, G Crookes, G Duggins, D Gannon, M Hammon, L Harvard, J Innes, B Kaur, L Kelly, D Kershaw, T Khan, A Khan, R Lakha, R Lancaster, M Lapsa, J Lepoidevin, A Lucas, P Male, K Maton, T Mayer, J McNicholas, C Miks, K Mulhall, J Mutton, M Mutton, J O'Boyle, G Ridley, E Ruane, T Sawdon, P Seaman, B Singh, R Singh, D Skinner, T Skipper (Chair), H Sweet, K Taylor, R Thay, C Thomas, S Walsh, D Welsh and G Williams

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**Carolyn Sinclair/Suzanne Bennett**  
**024 7683 3166/3072**

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## Coventry City Council

### Minutes of the Meeting of Council held at 2.00 pm on Tuesday, 5 September 2017

Present:

Members: Councillor T Skipper (Chair)

Councillor F Abbott	Councillor K Maton
Councillor N Akhtar	Councillor P Male
Councillor P Akhtar	Councillor T Mayer
Councillor R Ali	Councillor J McNicholas
Councillor R Auluck	Councillor C Miks
Councillor R Bailey	Councillor K Mulhall
Councillor S Bains	Councillor J Mutton
Councillor L Bigham	Councillor M Mutton
Councillor J Birdi	Councillor J O'Boyle
Councillor J Blundell	Councillor G Ridley
Councillor R Brown	Councillor E Ruane
Councillor K Caan	Councillor P Seaman
Councillor J Clifford	Councillor B Singh
Councillor G Crookes	Councillor R Singh
Councillor G Duggins	Councillor D Skinner
Councillor M Hammon	Councillor H Sweet
Councillor L Harvard	Councillor K Taylor
Councillor J Innes	Councillor R Thay
Councillor D Kershaw	Councillor C Thomas
Councillor A Khan	Councillor S Walsh
Councillor M Lapsa	Councillor G Williams
Councillor A Lucas	

Honorary Alderman J Gazey

Apologies: Councillor A Andrews, D Gannon, B Kaur, L Kelly, T Khan, R Lakha, J Lepoidevin, T Sawdon and D Welsh

### **Public Business**

#### **31. Minutes of the meeting held on 11 July 2017**

The minutes of the meeting held on 11 July 2017 were signed as a true record.

#### **32. Coventry Good Citizen Award**

On behalf of the City Council, the Lord Mayor and His Honour Judge Lockhart QC presented Mr and Mrs John and Margaret Hartley with the Good Citizen Award. Their citation read:

*“John Hartley has been a member of the Rotary Club of Coventry for 34 years and supported by his wife Margaret has given remarkable service to the community of Coventry. The Rotary movement consists of men and women who want to help others locally and around the world, including young children and those recovering from natural disasters. John served as its President in 1998/99 and now serves as its historian and editor of their newsletter. During most of his membership he has*

*been secretary of the Community Service Committee and for over 25 years has been responsible for organising a week's Outward Bound Course for dozens of young people with disabilities.*

*Outside of the Rotary Club, John has been supporting Godiva Harriers' 16 year old member Kare Adenegan, a local Paralympian who brought back one silver and two bronze medals from both the Olympics in Rio de Janeiro, Brazil and the World Disabled Championships held in London. John is an Associate Member of the City of Coventry Freeman's Guild, has links to the Lord Mayor's Peace Committee and the Coventry-Hiroshima Friendship Group in Japan. For many years John was the Secretary for John Gulson Old Boy's Association.*

*Through all of his work, his wife, Margaret has supported him and provided secretarial support for John so that he can continue to provide all he does for this community. Amongst many other contributions she has baked cakes, applied face painting at events, as well as working for many years for Children's Services at Coventry City Council.*

*It is evident that John and Margaret are both loving and caring individuals who are passionate about what they do and love being able to help people in any way they can. Their actions truly merit this City of Coventry Good Citizen Award".*

### **33. Correspondence and Announcements of the Lord Mayor**

#### **(a) Terrorist attack in Barcelona**

The Lord Mayor referred to another terrorist attack following the news of the incident that took place in Barcelona.

Members noted that a joint letter from the Leader of the Council and the Lord Mayor had been sent to the Mayor of Barcelona expressing the City's condolences.

#### **(b) Death of Former Lady Mayoress**

The Lord Mayor referred to the recent death of Mrs Brenda Kelsey, wife of former Lord Mayor Brian Kelsey. Brenda was Lady Mayoress in 2010/2011 and served the City with dignity and dedication.

Members noted that a letter expressing the Council's sincere condolences had been sent to Brian and his family.

#### **(c) Sporting Success**

The Lord Mayor referred to recent success achieved by Myke Grimes of Coventry who won the 2017 British Cycle Speedway final to become the first rider in Coventry's history to ever achieve this accolade. This was an outstanding sporting achievement for Myke as well as bringing pride and success to the City.

**(d) Message to the City of Kiel**

The Lord Mayor referred to the forthcoming visit by him and Councillor A Khan to the City of Kiel to attend a specially convened meeting of their Council to mark the 70<sup>th</sup> anniversary of our friendship links. They will be accompanied by The Bishop and The Dean. The Lord Mayor has been asked to address the meeting of Kiel Council on behalf of the City Council and in accordance with the Constitution, and with the Council's agreement, moved the following Motion without Notice to enable him to extend the following message:

“In 1947 the City of Kiel was presented with the first Cross of Nails from Coventry Cathedral marking the start of a friendship link and the foundation of the Community of Cross of Nails. Today that is a very important symbol for our City – it is a part of our history and famous around the world. 20 years later, on 10<sup>th</sup> September 1967, the City of Coventry and the City of Kiel signed the official twinning agreement.

On the 70<sup>th</sup> Anniversary of Friendship and 50<sup>th</sup> Anniversary of Twinning, it is resolved unanimously that the Council extends to the City of Kiel a message of peace and wishes to reaffirm its commitment for the future as we continue to work towards a more peaceful world. It is inspiring to think that a bond formed through hardship and at a time when friendship was not the first reaction of many, is still so strong 70 years later – and that it enriches so many lives.

Thank you to the City of Kiel for everything you have done for Coventry over the past 70 years and we look forward to many more years of friendship”.

The Motion, as set out above, was seconded by Councillor A Khan and unanimously adopted.

**34. Presentation of Illuminated Address**

The Lord Mayor presented Councillor Lindsley Harvard, Lord Mayor for 2016/17, with his illuminated address.

**35. Petitions**

**RESOLVED that the following petitions be referred to the appropriate City Council bodies/external organisations:**

- (a) Request the Council in conjunction with the Police to take action to prevent and stop vehicles excessively speeding down Swanswell Street – 19 signatures, presented by Councillor O’Boyle.**
- (b) Request the Council to stop proposed plans to implement the parking meter charges in the car park in Holmsdale Road - 79 signatures, presented by Councillor A Khan.**

- (c) **Objection to the proposed creation of a foot/cycle path across Holloway Field Village Green – 100 signatures, presented by Councillor Williams.**
- (d) **Objection to planning application HH/2017/1904 – 22 signatures, presented by Councillor Lucas.**
- (e) **Request the Council, Cardinal Wiseman School and the Cardinal Wiseman Board of Governors to rethink their position and to save the Cardinal Wiseman Farm – 55 signatures, presented by Councillor Maton.**
- (f) **Objection to planning application to build student accommodation regarding the rear numbers 1-9 Botoner Road in the CV1 area for 14 student studios – 51 signatures, presented by Councillor O’Boyle (on behalf of Councillor Welsh).**
- (g) **Request the Council to implement a one way traffic flow system on Holmsdale Road – 5 signatures, presented by Councillor A Khan.**

**36. Declarations of Interest**

There were no declarations of interest.

**37. Annual Report of Ethics Committee**

Further to Minute 37 of the Audit and Procurement Committee, the City Council considered a report of the Deputy Chief Executive (Place) which detailed the work of the Ethics Committee during the 2016/17 Municipal Year, providing an Annual Report for the Committee.

The Annual Report covered a number of areas including membership, Code of Conduct complaints received against councillors, Code of Conduct training, Independent Members and changes to the Officer, Members Gifts and Hospitality and the review of existing and adoption of a new Whistleblowing Policy.

**RESOLVED that the City Council:**

- 1. Notes the Annual Report of the Ethics Committee.**
- 2. Considers that currently there no is any work within the Committee’s terms of reference that Council would wish the Committee to undertake.**

**38. Audit and Procurement Committee Annual Report to Council 2016-17**

Further to Minute 22 of the Audit and Procurement Committee, the City Council considered the Committee’s Report to Council 2016/17 which provided an overview of the Committee’s activity during 2016/17.

The report provided details on the routine reports that were considered by the Committee during 2016/17 focusing on services and functions such as internal and



external audit and financial functions that report to Committee. In addition, the report provided information on ad-hoc reports that were considered by the Committee which focused either on a specific concern or developments that impacted directly on the Committee.

The report stated that in 2017/18, the Committee's initial focus would be ensuring that action was taken in response to disclosures made in the Annual Governance Statement, ensuring that any issues raised by the external auditors in the audit of the Council accounts were addressed in a timely manner, ensuring that Members of the Committee were appropriately supported through training and development and that any actions arising from the outcome of the annual review of the Council's Code of Corporate Governance were effectively implemented.

**RESOLVED that the City Council endorse the Audit and Procurement Committee Annual Report 2016/17.**

39. **Improved Better Care Fund**

Further to Minute 25 of the Cabinet, the City Council considered a report of the Deputy Chief Executive (People) which sought approval for the use of the additional Better Care Fund funding, which was being made available by the Department for Communities and Local Government direct to councils. The funding was intended for three purposes - to meet adult social care need; to provide support to the NHS (especially through application of the 8 High Impact Changes) and to sustain the social care provider market.

The integration of health and care had been a long standing policy ambition based on the premise that more joined up services would help to improve the health and care of local populations and make more efficient use of available resources.

Whilst the Sustainability and Transformation Programme (STP) was the primary planning tool for health and care, the Better Care Fund is the only mandatory policy to facilitate integration. The Better Care Fund (BCF) is a programme spanning both the NHS and local government which seeks to join-up health and care services, so that people could manage their own health and wellbeing, and live independently in their communities for as long as possible.

In March 2017 a new policy framework for the Better Care Fund covering the period 2017 to 2019 was issued at the same time as significant additional funding being made available to councils in order to protect adult social care. These sums arose from the 2015 spending review and the 2017 spring budget. Taken together these sums comprise the Improved Better Care Fund (BCF).

Plans for use of the grant would need to be agreed by the City Council with the relevant CCG (in this case Coventry and Rugby Clinical Commissioning Group (CRCCG) and with the local Health and Wellbeing Board. Once plans were agreed, the resources could start to be spent but must be done so through a pooled budget arrangement (unless ministerial exception is granted).

Since the implementation of the Better Care Fund (BCF) in 2015, the Council has had a BCF plan facilitated by the Health and Wellbeing Board supported by a section 75 partnership agreement with Coventry and Rugby Clinical

Commissioning Group (CRCCG). A new plan was required covering the period to 31 March 2019 with a supporting section 75 partnership agreement identifying how the additional resources identified in the spring budget were to be used. Once the planning tools are made available, this new plan would be developed followed by the required section 75 partnership agreement.

The report and associated appendices sought approval for the use of the additional Better Care Fund resource against the three stated purposes. The use of the grant without the associated planning tools being provided, completed and assured was permissible on the basis that spend plans had been agreed by the Local Authority and the CCG through the Health and WellBeing Board

**RESOLVED that the City Council approves the acceptance of grant income in excess of £2.5m in relation to the additional Better Care Fund grant.**

40. **2017/18 First Quarter Financial Monitoring Report (to June 2017)**

Further to Minute 38 of the Cabinet, the City Council considered a report of the Deputy Chief Executive (Place) which advised of the forecast outturn position for revenue and capital expenditure and the Council's treasury management activity as at the end of June 2017 (Quarter 1). The headline revenue forecast for 2017/18 identified an overspend of £4.6m. In comparison, the projected overspend at the same time in 2016/17 was £6.4m.

This position reflects areas that had reported overspends in recent previous years and ones where new budgetary issues were emerging. Although the initially reported overspend position was not as large as this time last year, the Senior Management Board was aware of the need to address the range of budgetary issues facing the Council. This included continued challenges in delivering savings targets set in previous Budgets and some local demand pressures, particularly in relation to looked after children and housing related costs, even at this early stage, it was likely that some of these pressures would need to be considered as part of the Council's Budget Setting process for the 2018/19 Budget although further work would continue to keep these to a minimum.

The Council's Capital spending was projected to be £128m for the year, a net increase of £5m on the programme planned at the start of the year.

The report also recommended a change to the Council's Investment Strategy and Policy to enable the council to continue its current level of investment in property based Collective Investment Schemes.

**RESOLVED that the City Council approves a change to Council's Investment Strategy and Policy increasing the maximum investment limit with property based Collective Investment Schemes to £10m, up from £8m.**

41. **Coventry and Warwickshire Growth Deal 3 Allocation**

Further to Minute 39 of the Cabinet, the City Council considered a report of the Deputy Chief Executive (Place) which sought approval for the City Council to officially agree to accept the additional Growth Deal funding of £42.44m into its

Accountable Body remit secured from central Government to add to the existing approval of £89.4m.

Coventry & Warwickshire Local Enterprise Partnership (CWLEP) successfully negotiated and secured this additional funding and the Growth Deal now totalled £131.8m which would support economic growth. By 2021 up to 7,500 jobs would be created and 3,500 homes built with a total investment of up to £240m.

The enlarged Deal remained focus on the four key areas of:

- New Infrastructure that would improve connections, tackle congestion and support housing and employment sites.
- Driving innovation in Advanced Manufacturing and Engineering.
- Supporting businesses to flourish
- Growing local skills and talent

The Council had previously agreed to be the Accountable Body for the Coventry & Warwickshire First and Second Wave of Growth Deal funding and the programme had been operational since 2015.

**RESOLVED that the City Council authorises the acceptance of an additional £42.44m of Growth Deal Funding in its role as Accountable Body and guarantor for the Coventry and Warwickshire Growth Deal and the entering into grant aid agreements with delivery organisations.**

#### 42. **Allocation of Seats to Political Groups and Appointments to the City Council**

The City Council considered a report of the Deputy Chief Executive (Place) which sought approval to amend appointments made at the Annual Meeting of the City Council in May 2017 in respect of membership of Licensing and Regulatory Committee and amendments to the allocation of seats subsequent to Councillor J Birdi joining the Conservative Group.

**RESOLVED that the City Council approves:**

- (a) The allocation of seats to political groups in accordance with the political balance rules (attached at Appendix 1).**
- (b) The appointment of Councillor T Sawdon to the Audit and Procurement Committee and the appointment of Councillor R Bailey as the Conservative Group Substitute with immediate effect.**
- (c) The appointment of Councillor J Birdi as a member of the Licensing and Regulatory Committee in place of Councillor M Lapsa with immediate effect.**

#### 43. **Question Time**

Councillor Innes and Ruane provided written answers to the question set out in the Questions Booklet together with oral responses to supplementary questions put to them at the meeting.

The following Members answered oral questions put to them by other Members as set out below, together with supplementary questions on the same matters:

No	Questions asked by	Questions put to	Subject matter
1	Councillor Williams	Councillor Maton	Update on Coundon Library
2	Councillor Hammon	Councillor A Khan	Update on number of prosecutions for dog fouling
3	Councillor Skinner	Councillor O'Boyle	Listing of buildings in the City Centre

44. **Statements**

The Leader of the Council made a statement in respect of "Progress on the Combined Authority".

Councillor Ridley responded to the statement.

45. **Debates - Shortlisting of Coventry for the City of Culture 2021**

The following motion was moved by Councillor Maton and seconded by Councillor J Mutton:

"This Council welcomes the fact that Coventry has been shortlisted for the City of Culture 2021.

Congratulations to the City of Culture Team for the work they have done so far we call upon all the organisations in Coventry to make on final effort to secure victory in December 2017"

**RESOLVED that the Motion as set out above ne unanimously adopted.**

46. **Debate - Hate Crime**

The following Motion was moved by Councillor Ridley and seconded by Councillor Skinner:

"That Council welcomes the decision of the Crown Prosecution Service to produce new guidance and policy statements on hate crimes.

Council recognises the importance of combating hate crimes. These changes will make a significant difference to the lives of Coventry citizens.

Council particularly welcomes three significant developments:

- a) The move to treat online crime as seriously as offline offences;
- b) Removing barriers to justice for disabled victims and witnesses, which if vital to ensure that they get the right support to give evidence with confidence; and

- c) Launching a new social media campaign, #HateCrimeMatters – to encourage people to report hate crime incidents.

Council resolves to support this campaign and to promote it to local residents in the City of Coventry in a proactive manner.”

**RESOLVED that the Motion as set out above be unanimously adopted.**

(Meeting closed at 4.10 pm)

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## **Council Meeting**

10 October 2017

### **Booklet 1**

### Written Questions

<b>1.</b>	<p><b>QUESTION SUBMITTED BY: Councillor Male</b></p> <p><b>TO BE ANSWERED BY: Councillor Maton, Cabinet Member for Education and Skills</b></p>
<p><b>TEXT OF QUESTION:</b></p> <p>1) “Can the Cabinet Member for Education &amp; Skills confirm the number of CAFs currently held by Coventry schools and confirm this number as a percentage of the total number of CAFs held within the city?</p> <p>2) How many schools within the city have received CAF training in the past 12 months?</p> <p>3) How many schools have a designated member of staff capable of overseeing the CAF process?”</p>	

<b>2.</b>	<p><b>QUESTION SUBMITTED BY: Councillor Hammon</b></p> <p><b>TO BE ANSWERED BY: Councillor Innes, Cabinet Member for City Services</b></p>
<p><b>TEXT OF QUESTION:</b></p> <p>“Would the Cabinet Member please look into this request? The inner ring road where work is not taking place is very untidy with weeds etc. Can this be dealt with as a matter of urgency, bearing in mind that we are being inspected in the near future, following our successful short listing for the City of Culture bid.”</p>	

<b>3.</b>	<p><b>QUESTION SUBMITTED BY: Councillor Crookes</b></p> <p><b>TO BE ANSWERED BY: Councillor Bigham, Cabinet Member for Community Development</b></p>
<p><b>TEXT OF QUESTION:</b></p> <p>“Would the Cabinet Member please supply the following information on the Council's official Travellers Site at Tollbar End:  The number of pitches on the site?  The number of pitches currently occupied?  The figures for pitches occupied over the last 3 years?  Whether any of the currently unoccupied pitches are fit for renting?”</p>	



<b>4.</b>	<p><b>QUESTION SUBMITTED BY: Councillor Crookes</b></p> <p><b>TO BE ANSWERED BY: Councillor Bigham, Cabinet Member for Community Development</b></p>
<p><b>TEXT OF QUESTION:</b></p> <p>“What has been the cost of cleaning up and repairing/upgrading defences after Traveller incursions onto Council owned land in the last 12 months? It would be appreciated if these figures could be broken down per incursion”</p>	

<b>5.</b>	<p><b>QUESTION SUBMITTED BY: Councillor Lepoidevin</b></p> <p><b>TO BE ANSWERED BY: Councillor K Caan, Cabinet Member for Public Health and Sport</b></p>
<p><b>TEXT OF QUESTION:</b></p> <p>“1) How many Health Visitors do we currently have in the City?</p> <p>2) How many Health Visitors are trained to deliver the Common Assessment Framework?”</p>	

<b>6.</b>	<p><b>QUESTION SUBMITTED BY: Councillor Williams</b></p> <p><b>TO BE ANSWERED BY: Councillor Innes, Cabinet Member for City Services</b></p>
<p><b>TEXT OF QUESTION:</b></p> <p>“Would the Cabinet Member tell us how many taxi drivers are licensed within the City (as of 2<sup>nd</sup> October 2017) and how many complaints have been made against Coventry taxi drivers between 1<sup>st</sup> January 2015 to 29<sup>th</sup> September 2017?”</p>	

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